

EXECUTIVE MEMBER FOR CORPORATE SERVICES AND ADVISORY PANEL

TUESDAY, 10 JUNE 2008

DECISIONS

Set out below is a summary of the decisions taken at the meeting of the Executive Member for Corporate Services and Advisory Panel held on Tuesday, 10 June 2008. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

Members are reminded that, should they wish to call in a decision, notice must be given to Democracy Support Group no later than 4pm on the second working day after this meeting.

If you have any queries about any matters referred to in this decision sheet please contact Tracy Johnson.

6. REVIEW AND STRATEGY FOR THE COMMERCIAL PROPERTY PORTFOLIO – FUTURE INVESTMENT STRATEGY

Advice of the Advisory Panel

That the Executive Member be advised:

- (i) That the report be noted and Option A in paragraph 8 be approved;
- (ii) That Option B, the wider property review looking at alternative investment strategies be deferred until the July EMAP meeting for clarification on how the review should proceed.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: So that the council's Commercial Property Portfolio may be modernised, made more efficient and may be aligned more closely to Corporate Objectives and service property needs for the future in response to the budget approved by Council.

7. RESOURCES PERFORMANCE & FINANCE OUTTURN REPORT

Advice of the Advisory Panel

That the Executive Member be advised:

- (i) That the financial and service performance reported be noted;
- (ii) That the year end financial situation be noted;
- (iii) That the improvement in performance achievements be noted;

- (iv) That officers across the directorate be thanked for their hard work;
- (v) That the carry forward requests be approved to go forward to the Executive.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: In accordance with budgetary and performance monitoring procedures.

8. AUDIT AND FRAUD SHARED SERVICE – PROGRESS REPORT

Advice of the Advisory Panel

That the Executive Member be advised:

- (i) That the progress which had been made in developing the audit and fraud shared service to date, and the work required to develop the full Business Case/Project Implementation Plan (prior to final Member approval) be noted and welcomed;
- (ii) That the minor changes to the scope of the shared service project (as set out in paragraphs 9-10) be approved.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASONS: To enable Members to consider the progress made to date and the next steps in the development of the shared service. To enable Members to agree the scope of the services to be included in the project.

9. INSURANCE SERVICES OUTTURN REPORT 2007/08

Advice of the Advisory Panel

That the Executive Member be advised:

- (i) That the contents of this report be noted;
- (ii) That insurance cover should not be procured in respect of the uninsured risks set out at paragraph 10 of this report, but the Theft from Property Cover be reviewed in a year's time and the Terrorism Cover be reviewed after the move to Hungate.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASONS: To advise Members of the progress made by the insurance team in delivering an effective and efficient insurance service to the Council. To allow Members to take an informed decision on whether to extend the Council's insurance portfolio to risks that were currently uninsured.

10. TREASURY MANAGEMENT ANNUAL REPORT & REVIEW OF PRUDENTIAL INDICATORS

Advice of the Advisory Panel

That the Executive Member be advised:

- (i) That the 2007/08 performance of the Treasury Management activity, movements on the Venture Fund and the Treasury Management Outturn be noted;
- (ii) That the movements in the Prudential Indicators be noted;
- (iii) That officers be congratulated for the achievements made in Treasury Management;
- (iv) That the proposed policy on the Minimum Revenue Provision as set out at Annex E and Paragraphs 29 to 32 be adopted.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: In order to comply with the CIPFA Treasury Management in Public Services Code of Practice and the CIPFA Prudential Code.

11. INFORMATION MANAGEMENT ANNUAL REPORT 2007/08

Advice of the Advisory Panel

That the Executive Member be advised:

- (i) That the report be noted.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To demonstrate continuing recognition of records and information management as a corporate function in accordance with the Records Management Code of Practice.

**12. CORPORATE PROCUREMENT TEAM OUTTURN REPORT
2007/08**

Advice of the Advisory Panel

That the Executive Member be advised:

- (ii) That the contents of this report and the progress made by the Corporate Procurement Team to date be noted.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To advise Members of the progress made to date in delivering an effective and efficient procurement service to the Council.

